

# RepMIX Scheduling Procedures

## Information Exchange



**TUESDAY, APRIL 15, 2025**

**1:30 - 5:30 pm**

Principal Members who attend PTRA Conferences traditionally want to find time to meet with their representatives who are in attendance at the conference.

To ensure no one misses any conference functions we have scheduled a full half-day for planned, interactive meetings between manufacturers and reps.

Participating Principal Members have reserved a private 8'x 8' booth, furnished with a small conference table and chairs for the full half-day. The afternoon will consist of (8) 25-minute appointment slots. There will be 5 minute changeover times. Shorter or longer sessions can also be planned, but formal meeting changovers will be every 25 minutes.

*Schedules will be strictly adhered to, so you can expect your meeting to come off as planned.*

**These meeting times can be used by a Principal Member to:**

- Meet with your representatives who are in attendance
- Meet with prospective representatives for open territories
- Meet with other Principal Members to discuss mutual issues

**These meeting times can be used by a Representative Member to:**

- Meet with your principals who are in attendance
- Interview with principals looking for representation
- Meet with other reps to discuss mutual issues

**Representative & Principal Members:** Use the scheduler on the reverse side of this page to plan your meeting.

# RepMIX Scheduling Procedures

## Sessions



**TUESDAY, APRIL 15, 2025**

**1:30 - 5:30 PM**

#	TIME	COMPANY	INDIVIDUAL(S)
1	1:30 - 1:55 pm		
2	2:00 - 2:25 pm		
3	2:30 - 2:55 pm		
4	3:00 - 3:25 pm		
5	3:30 - 3:55 pm		
6	4:00 - 4:25 pm		
7	4:30 - 4:55 pm		
8	5:00 - 5:25 pm		